

Finance Committee Meeting

November 1, 2012 7:30 PM
Veterans Memorial Building, Room 229
900 Main Street
Millis, MA 02054

In Attendance:

Craig Schultze, Chairman
Peter Jurmain, Vice Chairman
Rich Molloy, Clerk
Bud Drummey
Rick Manburg
Chris Smith
Jim Smith
Susan Vecchi
Charles Aspinwall, Town Administrator
Charles Vecchi, Board of Selectmen
James McCaffrey, Moderator
Lisa Hardin, Town Clerk

Craig Schultze called the meeting to order at 7:30 PM.

Pre-Town Meeting/Public Hearing:

Craig Schultze made a motion to open the Public Hearing; Chris Smith seconded. Vote: 8/0, motion carries unanimously.

Article #1 Amend Operating Budget:

Craig Schultze:

I move that the town do vote to amend the vote taken under Article #6 of the May 14, 2012 Annual Town Meeting by amending the following budget lines:

	<u>From:</u>	<u>To:</u>
Line # 6 Health and Human Services and to appropriate and raise therefore the sum of \$12,915.00 from Taxation for Veterans Services Expenses;	\$210,308.51	\$223,223.51
Line #8 Debt Service and to appropriate and raise therefore the sum of \$24,921.34 for Debt Service principal and interest of which \$19,083.33 shall be from Taxation and of which	\$861,071.80	\$885,993.14

\$5838.01 shall be by transfer from
Overlay Surplus.

The amendments are necessary due to the addition of a veteran in need of services, an earlier than expected payment from FEMA and an adjustment to taxes on telephone poles.

Article #2 Expedited Permitting for 1073 Main Street:

Rick Manburg:

I move that the town do vote to accept the provisions of Chapter 43D of the Massachusetts General Laws as amended pursuant to Section 11 of Chapter 205 of the Acts of 2006, and to approve the filing of an application with the Interagency Permitting Board of the designation of land at 1073 Main Street, Millis, MA as shown on Assessors Map 22 Parcel 10, and Map 23 Parcel 89 as a Priority Development Site.

Article #3 Zoning Bylaw Amendment Refuse Facilities:

Rick Manburg:

I move that the town do vote to amend the Town of Millis Zoning Bylaw as stated in Article 3.

Article #4 Zoning Bylaw Amendment Mixed Use Facing Main Street:

Rick Manburg:

I move that the town do vote to amend the Town of Millis Zoning Bylaw as stated in Article 4.

This article rewords the bylaw to reflect the original intent of the bylaw and provides clarification.

Article #5 Public Safety Data Processing System:

Peter Jurmain:

I move that the town do appropriate and raise by transfer from Free Cash the sum of \$18,094.00 for a new data processing system for the fire department.

The equipment is not adequate to run necessary software and needs to be replaced.

Article #6 Police Vehicle – 2013 Ford Interceptor Utility Vehicle:

Susan Vecchi:

I move that the town do vote to appropriate and raise the sum of \$35,400.00 for the purchase of a police department vehicle, of which \$17,107.67 shall be from Taxation, \$9,443.33 shall be by transfer from Storm Water Management Article (account# 0112159-590044) and \$8,849.00 shall be from transfer from Free Cash.

This article will replace the Ford Expedition which will be repurposed as the traffic enforcement vehicle.

Article #7 Police Station Design and Decontamination:

Craig Schultze:

I move that the town do vote to appropriate and raise the sum of \$97,500.00 for the preliminary design of a new police station of which \$51,000.00 shall be by transfer from Storm Water Management article (account #: 0112159-590044), and \$46,500.00 shall be by transfer from Free Cash.

This article will cover the cost of a preliminary design for a new police station, renovate the fire station and conduct environmental testing.

Article #8 Town HVAC:

Peter Jurmain:

I move that the town do vote to appropriate and raise the sum of \$65,000.00 by transfer from Free Cash for Veterans Memorial Building Heating, Ventilation and Air Conditioning (HVAC) repairs.

This article will replace the Town Hall's "chiller unit" with a Carrier model.

Article #9 DPW Heating System:

Peter Jurmain:

I move that the town do vote to appropriate and raise by transfer from Free Cash the sum of \$63,200.00 for DPW HVAC repairs.

The DPW building has inadequate electric and HVAC systems. This article will cover the cost of Phase I of the project including:

Low responsible bidder:	\$46,200.00
Electrical labor:	\$10,000.00
Electrical parts:	\$ 6,000.00
Carpentry:	<u>\$ 1,000.00</u>
Total:	<u>\$63,200.00</u>

Phase II of the project will ventilate the garage.

Article #10 Well #3 Water Main:

Rich Molloy:

I move that the town do vote to appropriate and raise by transfer from Water Surplus the sum of \$43,649.25 for water production Well #3 repairs.

This article will cover unexpected cost to the Well #3 Improvements project.

Article #11 Irving Street Water Main:

Rich Molloy:

I move that the Town do vote to appropriate and raise by borrowing the sum of \$219,610.00 for water main improvements on Irving Street., of which \$80,000.00 shall be by transfer from Water Surplus and \$139,610.00 shall be by Borrowing, and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$139,610.00 under the provisions of G.L. c.44, section 8 or any other enabling authority.

Prior to the scheduled repaving of the road much needed improvements will be made to the water main.

Article #12 Sewer I/I Program:

Rich Molloy:

I move that the town do vote to appropriate and raise the sum of \$15,000.00 by transfer from Sewer Surplus for sewer system infiltration and inflow repairs.

This article will prevent inefficiencies in the sewer system.

Article #13 Sewer Manhole/Drain Manhole Repairs:

Chris Smith for Doug Riley:

I move that the town do vote to appropriate and raise the sum of \$25,000.00 by transfer from Sewer Surplus for sewer and drain manhole repairs.

This article will repair sewer and drain manhole covers throughout town.

Article #14 DPW Equipment:

Chris Smith for Doug Riley:

I move that the town do vote to appropriate and raise the sum of \$47,020.00 for DPW vehicles and equipment, of which \$13,048.00 shall be by transfer from Street Lighting Encumbered Funds, \$4,500.00 shall be by transfer from DPW Encumbered Funds, and \$245 shall be by transfer from Legal Encumbered Funds, and \$29,227.00 shall be by transfer from Free Cash.

This article will cover the cost of (1) dump truck and (2) sanders.

Article #15 Needle and Syringe Disposal Program:

Susan Vecchi:

I move that the town do vote to appropriate and raise the sum of \$3,950.00 by transfer from Free Cash for a needle and syringe disposal program.

Effective July 1, 2012 there is a ban on the disposal of needles and syringes in household rubbish. This article will provide a disposal program and cover the collection cost of the needles and syringes from November 2012 through June 2013.

Article #16 Geographic Information System:

Susan Vecchi:

I move that the town do vote to appropriate and raise the sum of \$42,900.00 for a Geographic Information System, of which \$14,300.00 shall be by transfer from Water Surplus, \$14,300.00 shall be by transfer from Sewer Surplus, and \$14,300.00 shall be by transfer from Free Cash.

This article will set up a text map conversion service (property/assessors maps), public works' water, sewer and drainage maps and provide a public works desktop and web access to this information.

Article #17 Recreation Position:

Chris Smith:

I move that Article 17 be dismissed.

This request was to restore a ten hour per week position in the Recreation Department. The Board of Selectmen voted to fund this request through the Recreation Department's Special Revenue Account.

Article #18 SEIU Contract Settlement:

Jim Smith: The contract has not been settled.

Chris Smith made a motion to recommend dismissal of Article #18, SEIU Contract Settlement, Susan Vecchi seconded. Vote: 8/0 motion carries unanimously.

Article #19 Unpaid Bills:

Jim Smith:

I move that the Town do vote to appropriate and raise the sum of \$3,001.40 for unpaid bills from previous fiscal years, of which \$1,966.77 shall be by transfer from Selectmen Encumbered Funds, and \$433.23 shall be by transfer from Legal Encumbered Funds, and \$601.40 shall be by transfer from Free Cash.

<u>Department:</u>	<u>Vendor:</u>	<u>Amount:</u>
Police Department	Rocky's Ace Hardware	\$ 63.44
Police Department	Barrett's Truck and Auto	\$ 426.56
Public Works	Snobandit Manufacturing	\$2,400.00
Weights and Measures	Michael Clancy	\$ 111.40

Article #20 Main Street Culvert Repairs:

Jim Smith:

I move that the Town do vote to appropriate and raise by Borrowing the sum of \$153,260.00 for culvert improvements on Main Street., and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$153,260.00 under the provisions of G.L. c.44, §7 or §8 or any other enabling authority.

This article provides funds for the replacement of a partially-collapsed metal pipe that crosses under Rte 109 / Main Street just east of Milliston Common. The costs include additional fees to ensure that the bulk of the work is done over three or four nights, rather than rush hours, prior to the December holidays . There will be detours around the work. A coat of asphalt will be put down in December and a final coat in the spring.

Article #21 CPC Project – Playground Rehabilitation:

Craig Schultze:

I move that the town do vote to appropriate and raise the sum of \$60,000.00 for the Millis Town Playground Project, of which \$49,718.00 shall be by transfer from the Community Preservation Open Space Reserve Fund, and of which \$10,282.00 shall be by transfer from the Community Preservation Budgeted Reserve Fund.

This article will fund the playground near the Clyde Brown School. The playground will be handicap accessible.

Article #22 CPC Project – Daniels Street Housing:

Craig Schultze:

I move that the town do vote to appropriate and raise the sum of \$117,000.00 for exterior siding, window replacement, and porch renovations for the Daniels Street. affordable housing, of which \$80,454.00 shall be by transfer from the Community Preservation Community Housing Reserve Fund and of which \$36,546.00 shall be by transfer from the Community Preservation Budgeted Reserve Fund.

This article will cover much needed repairs on the Daniels Street affordable housing building and is the first affordable housing project from the CPC funds.

Article #23 CPC Project – Library Local History Room:

Craig Schultze:

I move that the town do vote to appropriate and raise the sum of \$8,500.00 by transfer from the Community Preservation Fund Historic Resources Reserve Fund for HVAC unit & UV shades for preservation of Millis Historical Artifacts in the Millis Public Library's History & Archive room.

This article provides a dedicated room for archival materials with a separate thermostat to preserve documents and protect the documents from UV rays

Article #24 Recreation Field Evaluation (Petitioned):

Chris Smith:

I move that Article 24 be dismissed.

The newly established Recreation Fields Committee will evaluate the town's fields and determine if there is a need to add more fields. The committee will then report their findings to the Board of Selectmen and the findings will be presented at the May 2013 Town Meeting. Funds are available in both the DPW and Selectmen's budgets to cover any cost that arises from the committee's evaluation.

Article #25 Citizens United/Election Spending Resolution (Petitioned):

Chris Smith:

I move that Article 25 be dismissed.

This request is for the town to adopt the resolution. The Finance Committee does not take a political stand for the town. Therefore, this article was recommended for dismissal.

Article #26 Add to Stabilization Fund:

Bud Drummey:

I move that the town do vote to appropriate and raise the sum of \$82,000.00 for the Stabilization Fund of which \$37,085.00 shall be from Taxation and \$44,915.00 shall be by transfer from Free Cash.

This article will bring the Stabilization Fund balance to approximately \$1,100,000.00.

Article #27 Town Building Improvements:

Bud Drummey:

I move that the town do vote to appropriate and raise the sum of \$35,000.00 by transfer from Free Cash for repairs to the Veterans Memorial Building.

This article will repair several leaks at the Veterans Memorial Building the costs include the roofing estimate and architect costs.

Chris Smith made a motion to close the Public Hearing; Susan Vecchi seconded. Vote: 8/0, motion carries unanimously.

Old Business/New Business:

Chris Smith made a motion to approve payment to Our Town Publishing in the amount of \$1,500.00 for printing the town's Warrant; Susan Vecchi seconded. Vote: 8/0, motion carries unanimously.

Annual Fall Town Meeting:

Monday, November 5, 2012 7:30 PM
Middle/High School Auditorium, Room 104

Minutes Approval:

Rick Manburg made a motion to accept the October 24, 2012 meeting minutes as written; Susan Vecchi seconded. Vote: 8/0 motion carries unanimously.

Adjourn:

Chris Smith made a motion to adjourn the meeting at 8:30 PM; Rich Molloy seconded. Vote 8/0 motion carries unanimously.

Respectfully submitted,
Deirdre Gilmore